

Intent to Award Sole Source Contract

Title	Design Build Services for UDC-TV's Relocation
Notice Date	6/7/2019
Response Due Date	6/17/2019
Reference Number	R0013338
Contract Description	The Office of Cable Television has a minimum need to purchase Design-Build Services associated with UDC-TV's relocation, to include the specification and installation of the video broadcast systems, production systems, and ancillary systems. Video broadcast and production systems include an on-air broadcast studio, studio control, master control, technical core, post-production systems equipment, podcast studio, screening/conference room, and prop/equipment storage.
Vendor Name	Human Circuit, Inc.
Point of Contact	Nathan J. Hunt Nathan.Hunt@udc.edu Fax: 202-274-5432

**DETERMINATION AND FINDINGS
FOR A SOLE-SOURCE
NON-CBE PROCUREMENT**

CONTRACT NO.: R0013338
CAPTION: Design-Build Services
PROPOSED CONTRACTOR: Human Circuit, Inc.
PROGRAM AGENCY: Capital Projects - Office of Cable Television

1. AUTHORIZATION

Chapter 30 of Title 8(b), D.C.M.R. §3003.1 and §3019; D.C. Official Code §§2-354.01(C)(I), §2-354.04, §2-218.44 and §2-218.45

2. MINIMUM NEED

The Office of Cable Television has a minimum need to purchase Design-Build Services associated with UDC-TV's relocation, to include the specification and installation of the video broadcast systems, production systems, and ancillary systems. Video broadcast and production systems include an on-air broadcast studio, studio control, master control, technical core, post-production systems equipment, podcast studio, screening/conference room, and prop/equipment storage.

3. ESTIMATED COST

The estimated fair and reasonable price for this contract is \$45,000.00, based upon the Contractor's GSA Contract pricing per GS-03F-056BA.

4. FACTS WHICH JUSTIFY SOLE-SOURCE PROCUREMENT

- a. The Office of Cable Television has a minimum need to purchase Design-Build Services associated with UDC-TV's relocation, to include the specification and installation of the video broadcast systems, production systems, and ancillary systems. Video broadcast and production systems include an on-air broadcast studio, studio control, master control, technical core, post-production systems equipment, podcast studio, screening/conference room, and prop/equipment storage.
- b. Human Circuit, Inc. is the designer and builder of the Office of Cable Television's current production and cable channel production and distribution infrastructure. Human Circuit, Inc. is the only company that is uniquely qualified to provide the customized Design-Build Services to integrate the equipment into the new location's infrastructure. The University currently utilizes multiple lines of equipment and software, to include proprietary equipment and software related to broadcast automation and graphic design systems, which greatly increases the chances that the University would need to hire multiple vendors to

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meet the same requirements; this would not be cost-efficient, due to procurement and other administrative costs, and increase the time required for successful implementation.

- c. In accordance with D.C. Code §2-218.44 and §2-354.04, the University has published a notice of intent to enter into a sole-source contract for the specified services on 6/7/2019; this publication shall remain posted for 10 days.
d. In accordance with D.C. Code §2-218.45 and §2-354.04, the University has published a notice of intent to enter into a sole-source contract for the specified services on 6/7/2019; this publication shall remain posted for 10 days.
e. Human Circuit, Inc. can provide the aforementioned services, such that the University's needs are fulfilled. For the standardization and compatibility with existing equipment, it is in the best interest of the University to procure Design-Build Services from Human Circuit, Inc., in order to maintain and support the operational function of the Office of Cable Television.
f. This Determination and Findings for a Sole-Source Procurement has been created in accordance with Chapter 30 of Title 8(b) D.C.M.R. §3019 and D.C. Code §2-354.04.

Contract Specialist Certification

I have reviewed the above findings and certify that there are sufficient justifications to use the sole-source procurement method under the cited statutory authority. I recommend that the Contracting Officer approve the use of the sole-source procurement method for this proposed contract.

6/7/19
Date

Nathan J. Hunt
Procurement Agent

DETERMINATION

Based on the above findings and in accordance with Chapter 30 of Title 8(b), D.C.M.R. §3003.1 and §3019; D.C. Official Code §§2-354.01(C)(I), §2-354.04, §2-218.44 and §2-218.45, I hereby determine that the above Design-Build Services described herein should be procured from Human Circuit, Inc. It is further determined that the cost to the Office of Cable Television related to this purchase is in the best interest of the University, and the cost to the University is fair and reasonable.

6/7/19
Date

Eddie Whitaker
Contracting Officer