

Academic Success Strategies Plan (SAP Appeal Requirement)

The academic success plan is to assist students with maintaining Satisfactory Academic Progress (SAP) and federal student aid eligibility. It is highly recommended that you schedule an appointment with your Student Success Specialist/Academic Advisor once you have completed the student portion of your plan in order to discuss your specific circumstances that attributed to you not meeting the SAP requirements. This meeting will allow your advisor to complete their portion of this Plan.

Community College Students	Flagship Students- Van Ness (Freshman and Sophomores)	Flagship Students-Van Ness (Juniors, Seniors & Graduate Students)
Please See the COVID-19 tab in your MyUDC Portal, my.udc.edu then select the Student Support Continuity menu to view your Student Success Specialist contact information.	Please See the COVID-19 tab in your MyUDC Portal, my.udc.edu then select the Student Support Continuity menu to view your Academic Advisor contact information.	Contact your Department Faculty Advisor

_____	_____	N00-_____
Last Name	First Name	Student ID #
_____	_____	_____
Expected Graduation Mo./Yr.	Phone Number	Email

Step 1: I am not meeting the following SAP requirement(s). Student to check all that apply.

- GPA (2.0 Undergraduate/3.0 Graduate)
- I have not passed 67% of the courses I have attempted
- I have reached the maximum timeframe for my degree completion
(AA/AS Degree 90crs, BA/BS 180crs or Graduate-varies by program)

Step 2: Student Assessment of Obstacles to Academic Success: Student to check all obstacles that apply.

Academic	Study Skills	Personal	Family/Social
<input type="checkbox"/> Unprepared for exams <input type="checkbox"/> Poor attendance/skipped class <input type="checkbox"/> Tardiness/late for class <input type="checkbox"/> Uncertain about major <input type="checkbox"/> Unaware of campus resources <input type="checkbox"/> Course(s) too advanced <input type="checkbox"/> Other: _____	<input type="checkbox"/> Time management <input type="checkbox"/> Organizational Skills <input type="checkbox"/> Reading Comprehension <input type="checkbox"/> Writing Skills <input type="checkbox"/> Test Taking Anxiety <input type="checkbox"/> Note Taking <input type="checkbox"/> Other: _____	<input type="checkbox"/> Lack of motivation <input type="checkbox"/> Procrastination <input type="checkbox"/> Pressure/stress <input type="checkbox"/> Health Issues <input type="checkbox"/> Disability <input type="checkbox"/> Financial Issues <input type="checkbox"/> Other: _____	<input type="checkbox"/> Homesick <input type="checkbox"/> Difficulty adjusting <input type="checkbox"/> Difficulty making friends <input type="checkbox"/> Roommate issues <input type="checkbox"/> Relationship Issues <input type="checkbox"/> Family Issues <input type="checkbox"/> Other: _____

Step 3: To be completed by an Academic or Faculty Advisor

Type of Degree _____ Major _____

Total developmental credits attempted _____ Total developmental credits completed _____

Total UDC attempted credits for degree _____ Total UDC completed credits for degree _____

Total transfer credits applied to degree _____ Total remaining credits needed to complete degree _____

Is student able to complete their degree program within 150% timeframe (Undergraduate: AA/AAS 90crs, BA/BS 180crs, and Graduate-varies by program: number of credits is based on degree course plan)? Yes _____ No _____

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Step 3: To be completed by an Academic or Faculty Advisor (Continued)

Please list courses student is on course to take for the next three semesters.

Semester _____		Semester _____		Semester _____	
Course Title	Credits	Course Title	Credits	Course Title	Credits

Step 4: Academic Advisor Recommendations for Services/Improvement & Academic Success:

Step 5: Student and Advisor Sign Success Plan. By signing the Success Plan, the student agrees to adhere to the recommendations provided by their academic advisor. Due to COVID-19 accessibility hardships, electronic signatures are currently permitted.

Student Signature _____ **Date** _____

Academic/Faculty Advisor Signature _____ **Advisor Phone Extension** _____ **Date** _____

Step 4: Log into your [StudentForms](#) Account, my.udc.edu to complete your appeal form, upload your Academic Success Strategies Plan and Supporting Documentation.

Firebirds We Are Here to Serve You Remotely!

If you need assistance, please email us at finaid@udc.edu or leave a voice mail message on (202) 274-5157. Please be sure to include your full name and student id number with your inquiry. You can expect a reply to your email or a return call within 1 to 2 business days. We thank you in advance for your patience.